

## FORM

**[MDA claims as per Go No.CI 36 SPI 2019,  
Bengaluru, Dated:24.07.2019]**

**Application for Market Development  
Assistance for participation in Domestic trade  
fairs and exhibitions to small and micro  
manufacturing entrepreneur on completion of  
participation**

Recent Passport Size  
Photograph of the  
Applicant – to be self  
attested.

1.	Name of the participant	
2.	Name of the unit	
3.	Proprietor/Partner/ Director	
4.	Address	
5.	Unit e-mail id	
6.	Delegate mobile number	
7.	Aadhaar Number of delegate	
8.	Company profile / Delegation profile	
9.	Copy of Partnership Deed / Memorandum of Association / Articles of Association / Registrar of Company details.	
10.	Udyam Registration Certificate	

11.	Copy of Artisan Certificate	
12.	VTPC Membership Number (Enclose copy)	
13.	Whether belongs to SC/ST	Yes /No
14.	GST Number	
15.	PAN Number	
16.	Undertaking in the prescribed format.	
17.	Copy of Air ticket (Economy Class) with Original Boarding Passes / Rail ticket.	
18.	Particulars of fair / exhibition / attended	Event Name:  Place:  Duration of event            From            To
19.	Original Hotel Bills	
20.	Original Stall rental receipt	
21.	Tour Report	

22.	Bank Account Details (Enclose cancelled cheque)	Name of the account holder  Name of the Bank & Branch  Type of Account:  Account No:  IFSC Code:
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### Declaration

I solemnly declare that the particulars given in the above statement are correct.

Place  
Date:

Signature  
Name & Designation  
(Office Seal)

### Check list as in GO

<b>Self attested copies of the documents to be submitted</b>		
1	Company profile / Delegation Profile.	Enclosed
2	Copy of Partnership Deed / Memorandum of Association / Articles of Association / Registrar of Company details.	Enclosed
3	Aadhaar copy of the delegate.	Enclosed
4	Udyam Registration Certificate	Enclosed
5	Cast Certificate (If SC/ST)	Enclosed
6	Copy of Artisan Certificate.	Enclosed
7	VTPC membership certificate	Enclosed
8	Undertaking on Rs.20/- Bond paper in the prescribed format (Format enclosed)	Enclosed
9	PAN	Enclosed
10	GST	Enclosed
11	Copy of Air ticket (Economy Class) with Original Boarding Passes / Rail ticket.	Enclosed
12	Original Hotel Bills.	Enclosed
13	Original Stall rental receipt.	Enclosed
14	Tour Report	Enclosed
15	Cancelled cheque / Passbook front page with account details.	Enclosed

## UNDERTAKING

- 1) I Shri/Smt..... Hereby State that I am proprietor/Partner/Director of M/s. .... situated at address..... Manufacturing ..... (Products) state that I am travelling to ..... (Country) for participation in ..... event from..... to .....
- 2) As an entrepreneur, I am availing this MDA facility first time in the FY..... . I have not availed for this visit from any of the Government agencies of GOK/GOI.
- 3) I state that I have availed MDA from VTPC/GOK for ----- times in the past.
- 4) I state that I have not availed MDA for more than four times as on individual/firm/company/unit.
- 5) I have gone through the MDA guidelines vide GO No. CI 36 SPI 2019, Bengaluru, Dated: 24.07.2019 and I am qualified enough to avail the MDA assistance.
- 6) The above information is true and correct. If I have misrepresented any information, I am liable to repay the MDA Assistance with Interest to Government.

Date:

Place

Signature